

## Citizens' Advisory Panel

**Date:** Tuesday, October 25, 2012  
**Time:** 7:30 to 8:30 AM  
**Place:** Victoria City Hall – Committee Room 1

## MEETING NOTES

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### Attendance

**Members:** Iain Russell, Jim Kerr, Sid Chow, Don Prittie, Margaret Lucas, Andrew Turner, Richard Linzey  
**Staff:** Peter Sparanese (Chair), Katie Josephson, Ken Jarvela, Dwayne Kalynchuk, Bridget Frewer  
Sherri Andrews (recording secretary)  
**Guests:** N/A

### 1. Agenda and Call to Order

Peter thanked everyone for coming and called the meeting to order at 7:35 am. There being no additions to the Agenda; it was adopted as circulated.

Copies of the notes for the meetings held June 5 and July 5, 2012 were distributed to the Panel for the purpose of having them approved. Panel members were asked to submit any amendments to Peter and/or Dwayne; the absence of any comments, the notes will be considered approved as distributed.

### 3. Introduction of Ken Jarvela

Peter introduced Ken Jarvela, the new Project Manager for the Johnson Street Bridge project to the group and round table introductions were made.

### 4. Rail Station Building Deconstruction

Peter reported that the RFP for the deconstruction of the rail station building was awarded to the Greater Victoria Harbour Authority (GVHA) which was the only qualified proponent which submitted a proposal.

The GVHA intends to re-use as much of the rail station as possible and will recycle what it can't re-use. There are two potential locations in the Inner Harbour that have been identified and the GVHA is working with the City i.e. zoning and permits processes.

This is a big step forward having that part of the construction site cleared before the bridge project contractor starts work.

Dwayne confirmed that the deconstruction of the building will be photographed for historic reasons and for the public record.

## 5. Updated Landscape Drawings

A landscape drawing package was distributed to the Panel members. Dwayne covered this item noting that it has been challenging to try to incorporate many of the recommendations that were identified during the public engagement sessions as well as stay within budget. The landscape design will incorporate:

- sidewalks, walkways, access ramps
- cycling connections, fountain with doggie dish and sprout to fill water bottles
- lighting, both ambient and functional
- natural shrubbery and rock outcroppings
- plazas and allowances for future plazas and/or amphitheatre
- benches for viewpoints

The plan is also sensitive to future development as well as the potential to do more at a later date as resources allow. It was suggested that the City look to the creativity in other cities for functional yet unique bike racks. Overall, the landscaping plan is looking for long term and low maintenance items.

## 6. RFP Closing Date October 30, 2012

Peter reported that the reason that the closing date for the RFP has been extended again is to accommodate the proponents' due diligence in obtaining the best value. It was recalled that as part of the RFP process the successful proponents will be looking for added value components to their final proposal that will ideally lower costs for the construction of the bridge.

## 7. What to Expect Next

The final proposals will be reviewed by the Evaluation Committee which is comprised of Peter, Dwayne, Ken and Bill Larkin; that process will be overseen by the fairness monitor and assisted by FMC, a legal firm. The Evaluation Committee has not yet set a completion date for this portion of the process, and anticipates it may take two to three weeks before a recommendation is put forward to Council for its review/approval.

The expectation is that the successful proponent will be able to deliver the best value and functionality with design aesthetics. MMM Consulting Group is now fully on board, having signed off on their contract and they are responsible to ensure that the successful proponent delivers as expected.

## 8. Citizens' Advisory Panel Role Moving Forward

All Panel members were interested in continuing to participate on this Advisory Committee. Laura will follow up with a regular but periodic meeting schedule.